

Nanny Name

Charlotte, North Carolina • (941) 773-9020 • info@usnannyinstitute.com



Live-in Nanny with over 10 years of childcare experience including special needs and international travel with children ages infant through teens including preemies and twins. Qualifications include a Professional Nanny and Childcare Provider (PNCP) Credential from the US Nanny Association, Professional Childcare Certification from the US Nanny Institute and First Aid and CPR Certified. For fun, I enjoy organic cooking and hiking.

EXPERIENCE

Live-In Family Assistant (2020-present, full-time)

Martin Family. Charlotte, NC. Provided personal assistant and household management services to family as well as childcare for children ages 2 (twins) and 6

- Adapted to parents desired approach to childcare (Montessori) and used positive discipline to encourage age-appropriate development of social and emotional skills
- Developed and implemented a daily routine that included free and structured play time, lesson plans for academic enrichment activities, and coordinated playdates
- Supported the family by updating the weekly schedule, completing laundry, cooking healthy meals, ensuring proper pet care, and completing errands including grocery shopping, prescription pickup and dry cleaning
- Managed housekeeper, supervised contractors including lawn care services, and completed vehicle and home maintenance as needed

Live-Out Special Needs Nanny (2018-2020, part-time)

Lewis Family. Charlotte, NC. Provided special needs care for 15-year-old male including transportation to school, work, and extracurricular activities. Responsible for special diet, administering prescription medication and taking charge of routine medical and dental checkups. Provided household management services when family was on vacation.

Live-In Traveling Nanny (2017-2018, full-time)

Walker Family. Charlotte and London. Provided preemie newborn care and elementary aged childcare with meal preparation and homeschooling for children ages 8 and 12 as well as travel between primary and secondary homes in the US and UK

- Provided preemie newborn care including feedings, diaper changes, sleep training, bathing, soothing, baby sign language and ensured professional car seat installation
- Developed lesson plans and activities based on provide curriculum, created and set up education centers, and added physical fitness and sports to weekly schedule

Live-Out Professional Nanny (2011-2016, full-time)

Wright Family. Charlotte, NC. Provided day and overnight childcare for children ages 2 and 10

- Provided standard childcare, housekeeping (vacuuming, mopping, dusting, bathrooms, laundry, watering plants), and provided on-call childcare as well as backup care when children were ill and unable to attend daycare or school
- Transported children to and from school, sports, extracurricular programs, appointments, and camps

- Coordinated playdates and field trips to strawberry pickings, children's museums, arts and crafts with weekly trips to the library for events and book checkout

Summer Nanny (2011, part-time)

Confidential High-Profile Family. Charlotte, NC. Provided transportation for children ages 6 and 11 to/from multiple camps, communicated between camp counselors and parents, and assisted with preparation of supplies including a packaged, organic lunch with healthy snacks for a successful day at camp.

Primary Teacher (2006-2011, part-time)

Kiddie Cloud Daycare. Cary, NC. Provided instruction and childcare for 5-10 students ages 3-5

- Planned and implemented lessons, managed large groups of children for structured activities, purchased supplies for programming, and supervised 2 childcare aides
- Communicated with parents by providing daily sheets and/or updates to classroom app to ensure parents had full knowledge of assessments, behavior and health

EDUCATION

US Nanny Institute, Sarasota, FL, 2020

Professional Childcare Certification. Completed over 50 hours of classes on childcare, child development, early childhood education, positive discipline, pediatric nutrition and fitness, and parenting styles including Montessori, Reggio Emilia, Waldorf, RIE and positive parenting.

Wake Technical Community College, Raleigh, NC, 2007-2009

Completed child development courses including special needs and Applied Behavior Analysis.

Cary High School, Cary, NC, 2006. Earned high school diploma.

CERTIFICATIONS

Professional Nanny and Childcare Provider (PNCP), US Nanny Association, 2020-2023

The PNCP Credential requires at least 50 hours of collegiate childcare training, at least 3 years of documented and paid childcare work experience and passing a 200-question comprehensive exam based on the National Nanny standards.

CPR/AED/First Aid Provider, American Red Cross, Expires Sept 2022

ADDITIONAL INFORMATION

Non-smoker

Proof of immunizations including annual flu shot

North Carolina driver's license, clean driving record and own reliable car with insurance